Fidelity National Title

Entity Documentation

WHAT IS REQUIRED PRIOR TO CLOSING

IF YOU HOLD TITLE OR WILL BE TAKING TITLE AS A CORPORATION, PLEASE PROVIDE THE FOLLOWING:

- Articles of Incorporation
- By-Laws
- Resolution to sell or borrow (required to purchase)
- Certificate of Good Standing from Secretary of State (signatures must have two (2) Corporate Officers: President or Vice-President and Secretary or Treasurer. Less than two signatures will require a Corporate Resolution authorizing a single signature.)

IF YOU HOLD TITLE OR WILL BE TAKING TITLE AS A LIMITED LIABILITY COMPANY, PLEASE PROVIDE THE FOLLOWING:

- Full copy of Operating Agreement and all amendments
- Certified copy of LLC-1 filed with Secretary of State to be recorded (if outside California, certified copy of the Statement of Partnership Authority filed in another state, should be filed with California Secretary of State and a certified copy submitted for recording.)

IF YOU HOLD TITLE OR WILL BE TAKING TITLE AS A GENERAL PARTNERSHIP, PLEASE PROVIDE THE FOLLOWING:

- Full copy of Partnership and all amendments
- Certified copy of GP-1 filed with Secretary of State to be recorded (if outside California, certified copy of the Statement of Partnership Authority filed in another state, should be filed with California Secretary of State and a certified copy submitted for recording.)

IF YOU HOLD TITLE OR WILL BE TAKING TITLE AS A LIMITED PARTNERSHIP, PLEASE PROVIDE THE FOLLOWING:

- Full copy of Partnership Agreements and all amendments
- Certified copy of LP-1 filed with Secretary of State to be recorded (if outside California, please provide equivalent and a Certificate of Good Standing and certified copy of LP-5 filed in Sacramento to be recorded.)

IF YOU HOLD TITLE OR WILL BE TAKING TITLE IN A TRUST, PLEASE PROVIDE THE FOLLOWING:

- Full copy of the Trust for the Title Officer to examine (in some cases)
- Completion of the Trust Certification. Please note this document needs to be notarized when you sign.